

Dear Parents

Zoom Video Meetings with Children

During the week commencing 1st June, the teachers would like to arrange to meet with the children via Zoom, the video communications platform.

I'm sure a lot of you have been using this facility already to contact friends and family so will be aware of how it all works. For those of you who haven't, it really is very simple to use and can be done on most devices including mobile phones, tablets or PC.

You'll receive a meeting invite link from your child's teacher (see below) and when you click that link it will take you to the meeting. You do not need to have signed up to Zoom to access these meetings, but it is free to do so if you'd like to familiarise yourself with it beforehand:

<https://zoom.us/>


Teachers will be working together to coordinate these meetings which will take place between 9.00am – 3.30pm, from 1st – 5th June. The length of the meetings will be dependent on the age of the children but will last no longer than 30 minutes. I'm sure you can appreciate that this is quite a complex task in itself, especially as teachers are working remotely and have their own personal circumstances to allow for. Therefore, please understand that the date and time of your meeting is non-negotiable, and that there is a chance that meeting dates and times may clash with siblings. If this happens, you would need more than one device available.

What Happens Next?

- Staff will put the children into small groups.
- A meeting invite link specifying a date and time will be sent to each child through a Tapestry or Seesaw activity. We will aim to have these with you by Monday 1st June. If you have not signed up to Tapestry or Seesaw, you will receive the invite via email.
- Please respond to the activity to confirm whether or not your child can attend the meeting.
- At the time of your meeting, click the link. You will be placed in the meeting waiting room ready for your teachers to admit you.

Safeguarding

- At least two members of staff will be present in each meeting.
- By allowing your child to attend the meeting, you are agreeing that at least one parent/carer will be present in the room with your child for the duration of the meeting. You are not

Growing together, learning together 

expected to be part of the call, although the younger children may need you to facilitate the meeting.

The main aim of the meetings is to give the teachers the opportunity to chat with the children. While you may have queries, please continue to contact school with these. We're looking forward to finding out what the children have been up to, but also hope this will provide us with an opportunity to reassure them, regardless of their circumstances, about the coming weeks.

As with most things during recent times, this is uncharted territory for us! We hope it all goes to plan, and we appreciate your understanding and patience in advance.

Should you require any further information, please contact the school office via email at willows.admin@trafford.gov.uk

Yours sincerely

Mr Dave Byrne
Deputy Headteacher

