



The Willows Primary School  
PTA AGM Meeting  
13<sup>th</sup> January 2026  
Held in the school hall.

**Present:** Rachel Ross, Hannah Ascott, Penelope Josephson, Debi Weatherill, Rachel Brown, Andy Macauley, Michaela Pashley, Caroline Lau, Tony Robson, Alex Joy, Danielle Warriner

**Apologies:** Selina Dooley, Clair Horan

### **Welcome:**

Hannah Ascott welcomed everyone to the first PTA meeting of the new year and thanked everyone for their attendance. The AGM meeting has been scheduled to elect the new committee for the forthcoming 12 months.

### **Chair's Report**

Hannah Ascott advised that after a short time as chair of the PTA, she is planning to step down due to changing work commitments. She can no longer give it the focus and time it deserves and so feels it's the right time to let someone else take the lead.

Across this year, Hannah feels like we have built back up the PTA. There is an engaged, energised team with far more people leaning in to support and help. The creation of the volunteer's group, the committee & friends group and the class reps group allows easy communication and the ability to easily ask for help. There are so many people with great ideas, happy to support as and when they can, we need to continue to recruit and draw in others.

During December 2024 - January 2026, we have raised over £18,000 with discos, quizzes, colour runs, dress downs, break the rules, cake sales, pre-loved uniform, Elfridges, Christmas cards and the Christmas fair.

Hannah gave a huge thank you to everyone who has supported and helped throughout this time.

### **Treasurer's Report:**

Tony Robson gave an overview of the position of the PTA account and funds raised over the last school year.

From the 1<sup>st</sup> September 2024 - 31<sup>st</sup> August 2025

Income £21,369.01

Expenditure £29,874.97

The account balance on the 31<sup>st</sup> August 2025 was £15863.52

At the next planned meeting, Tony will provide a closer breakdown of the £29874.97 expenditure, however it was felt that this was due to spend requests approved in the previous academic year, but paid after the 1<sup>st</sup> September 2024.

### **Spend Request:**

Rachel Ross discussed that due to the issues they were facing with their ICT equipment and not having the funds to buy the computers outright, they have purchased on a finance deal so paid across multiple years.

Rachel did ask the PTA whether they could cover the cost of the annual computer fees, but it was decided that we could not guarantee funds and so were unable to support the request for all payments. It was agreed that this could be brought to the PTA committee each year to review and approve.

It was felt that for a spend of this nature, we feel parents would support via donations if we were to try and crown fund to help raise the capital.

### **Recurring Expenditure:**

Subscriptions for various educational resources are all paid for by the PTA, however this figure has increased over the years and is now around £11,000.

Rachel Ross agreed that some of these educational resources should be covered within the school budget and the PTA may need to stipulate a cap on the amount that it can support each year. This is to be reviewed and agreed at the next committee meeting in January.

## **Election of Committee:**

### Chair

Hannah Ascott is to stand down as Chair of the PTA. Alex Joy has agreed to Chair.

Proposed by Hannah Ascott

Seconded by Michaela Pashley

### Vice-Chair

Selina Dooley has agreed to remain Vice-Chair of the PTA.

Proposed by Hannah Ascott

Seconded by Debi Wetherill

### Treasurer

Tony Robson has agreed to remain Treasurer of the PTA.

Proposed by Hannah Ascott

Seconded by Caroline Lau

### Secretary

Clair Horan has agreed to remain Secretary of the PTA.

Proposed by Hannah Ascott

Seconded by Debi Wetherill

### Supporting Committee Members:

Katharine Birdseye is standing down as a committee member.

Caroline Lau has agreed to remain as named committee member.

Proposed by Hannah Ascott

Seconded by Michaela Pashley

Danielle Warriner is to join the committee in a supporting capacity.

Proposed by Hannah Ascott

Seconded by Caroline Lau

**Sub-Committee:**

Emma Ryan has given notice that she will not be able to continue leading the bar team. An alternative replacement has not yet been found and will need to be considered for future events.

**Class Representatives:**

Class representatives have all agreed to continue for school year 2025/2026. The purpose of this role is to support the PTA in engaging and communicating with year groups.

Class representatives as below;

Y6 – Andy Macauley

Y5 – Debi Wetherill

Y4 – Rachel Brown

Y3 – Debi Wetherill

Y2 – Alex Joy

Y1 – Laura O’Neil

Reception – Penelope Josephson

Nursery – Danielle Warriner

**Upcoming events:**

The Valentine’s disco is planned for Thursday 12<sup>th</sup> February. A separate group of volunteers will be set up to organise the planning of this event.

The quiz night is scheduled for Friday 27<sup>th</sup> February. Anthony Josephson and Les Blackburn will be quiz masters. A group will be set up to organise this event.

**AOB**

It was felt that another meeting was required to schedule the events calendar for the year.

**Date of the next Willows PTA meeting will be Tuesday 27<sup>th</sup> January 6-7pm in the school hall.**